



AVANTHI INSTITUTE OF ENGINEERING AND TECHNOLOGY

(Approved by A.I.C.T.E., New Delhi & Permanently Affiliated to J.N.T.U-GV, Vizianagaram)

NAAC "B++" Accredited Institute

Cherukupally (Village), Near Tagarapuvalasa Bridge, Vizianagaram -531162.

www.aietta.ac.in, principal@aietta.ac.in

3. Admissions Committee

Academic Year-2023-24

The following is the committee framed for the academic year 2023-24 to drive the Institute towards the quality enrichment and for better functioning of various academic and administrative activities. The coordinators are directed to take the charge with immediate effect and act as per the standard operating procedure of respective committee, the convening order along with the members of the committee.

S. No	Name of the Member	Designation
1	Dr.B.Murali Krishna	Chairperson-1
2	Dr A Chandra Sekhar	Chairperson-2
3	Mr.P. Satyanarayana	Coordinator-1
4	Dr.Sk.Sharief	Coordinator-2
5	Mr Arjuna Rao	Member
6	Mrs M Sramika Lakshmi	Member
7	Mr V Siva Bhaskar Rao	Member
8	Dr G Satya Narayana	Member
9	Mrs P Srilakshmi	Member
10	Mr JRG Patnaik	Member
11	Dr U Ramu	Member
12	Mrs M Indira	Member
13	Dr.A.M.VenkataPraveen	Member
14	Mr.G.Ramu	Member
15	Mr.S.SumanDatta	Member

Principal

PRINCIPAL
AVANTHI INSTITUTE OF ENGG. & TECH.
Cherukupally (V), Near Tagarapuvalasa Bridge
Vizianagaram
(D)-531162

Functions – Roles and Responsibilities

1. In consultation with Director prepare attractive brochures, prospectus and hand-outs for wider publicity.
2. To collect proposals/materials from the Departments, Committees and lecturers to draft Annual plan of activities for the year for publication in the Prospectus.
3. To prepare plan for addressing 12th standard, diploma students as career counseling activity.
4. To place advertise mention newspapers regarding admissions as and when permitted by the respective Conveners of admissions.
5. To assist the students and to interact with the parents during admissions.
6. To advise the Principal on improving facilities from the feedbacks got from parents and students during admission counseling.
7. To issue notifications for Spot admission& Category-B (MQ) admissions with the guidelines issued by State Government.
8. To submit the admissions list to the authorities and seeks for their approval.
9. To issue Notifications for Spot Admissions under A Category and for Admissions under B Category as per the guidelines issued by State Government and concerned Competent authority.
10. To submit the list of Admissions made by the college to the concerned competent


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Vogapuram (M), Vijayanagara (D)-531162
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